# ARROW VERSION 4.80
## INFORMATION GUIDE

# Version 4.80 Enhancements

A full list of Enhancements, in summary format, added to version 4.80 can be found in Appendix A of this document. However, there are a number of significant enhancements added to version 4.80.

Please note, most of these enhancements are only available for use in Visual Arrow version 4.80 and are not available in Arrow for Windows version 4.80.

### *E48000: Bulk Landed Cost Allocation*

The ability to allocate landed costs against multiple purchase orders, purchase order stock receipts or supplier invoices was added to the purchase order module.

More detail on this enhancement can be found in a new topic added to the online manual.
This topic was added to Arrow Financials- Modules- Purchase Orders- Enter menu- Enter Confirm receipts - Bulk Landed Cost Allocation, and also contains a link to a practical case study.

### *E48001: Maintain Payment Types (Visual and Arrow for Windows)*

A new calculation type was added. It is 'W' for special payment type accumulation using wildcards. This calculation type works in the same fashion as the type 'S' for specials calculation type, but it treats a '?' in the list of special payment types as a wildcard.

More detail on this enhancement can be found detailed in the
Arrow Financials- Modules- Australian Payroll- Enter menu- Payment Types - Maintain Payment Types section of the online manual.

### *E48002: Maintain Special Prices*

The option to maintain special prices for selected customers was altered to allow a set of special prices to be copied from an existing customer to a new customer. Both programs were altered to allow the entry of a starting stock category/stock code or customer type/customer code before any special price lines are displayed in the body of the screen.

More detail on this enhancement can be found detailed in the
Arrow Financials- Modules- Other Modules - Special Pricing - Customer/Stock Pricing section of the online manual.

### *E48003: Creditors Special Pricing*

The ability to maintain special prices for creditors was added to the single and multi location stock modules. The facility is identical to the debtor's special pricing option, with the exception that the 'value discount' option is not available.

More detail on this enhancement can be found detailed in the

Arrow Financials- Modules- Other Modules - Special Pricing - Maintain Creditor/Stock Prices, and Maintain Stock/Creditor Prices and Creditor Price List sections of the online manual.

### *E48004: Quickforms Reporting*

The printing of most forms with Quickforms output was altered to match the operation of the debtors' statement and creditors remittance prints, when the unprinted or range selection options are chosen. The one exception is when the range selection option is chosen and the "from" and "to" range fields are the same.

More detail can be found in \DOCS\FAQ\FAQ E48004 Quickforms Output.pdf

### *E48005: All Modules*

All modules were altered to only show the view and print menu options when any period ends which relate to each module are being processed.

More detail is found in the Close Period and year sections for each module in the online manual.

# ArrowShop - Enhancement Summary

### *E25000: ArrowShop - Login and Navigation Panels (19/09/02)*

The Login panel has been enhanced to include custom HTML and text rollovers and the Menu panel has been enhanced to include all options on one screen as text rollovers. Please refer to FAQ - ArrowShop Enhancement E25000.

### *E25001: ArrowShop - Order Inquiry (14/10/02)*

The Order Inquiry was enhanced to include the consignment note number on a separate line under the stock code/description for an order line where a consignment note number is available.

### *E25002: ArrowShop Login (02/12/02)*

The login processes has been enhanced to check whether the debtor has been flagged for deletion. If the debtor has been flagged for deletion then the login will fail.

# ArrowSam - Enhancement Summary

### *E10001: Customer Details:*

The load of the customer details into a contact was enhanced to include the customer name, contact name, ABN number, phone number, fax number, sales code and customer type.

### *E10002: Budget Maintenance and Contact Inquiry:*

The Contact Budget Maintenance and Contact Inquiry was enhanced to include the contact name on the display in addition to the company name.

### *E10003 – Quoting for Contacts:*

A new module has been added to ArrowSAM for the purposed of raising a quotation against a contact. The module can be accessed from the main menu option 'Quotes'. The module has the same functionality, as the 'Order' module however there is no special pricing available. A to-do entry can also be created when a Contact Quotation is raised to allow a Sales Person to follow up the quotation. This feature can be turned on/off via the SAM parameters.

The Entry of orders has been enhanced to allow a 'Contact Quotation' to be copied to a Sales Order or Sales Quotation. Only Contact Quotations that have a Customer Code attached to the contact (via Contact Maintenance) are available to copied.

### *E10004: ArrowSAM Reports (01/11/02)*

The report selection screen was enhanced to have the 'new' button re-display the available report list.

# ArrowLink - Enhancement Summary

### *E20002: ArrowLink - Upload Debtor Invoices (30/08/02)*

The Basic Format (comma delimited, one line per record - Option ‘B’) format was enhanced to cater for sales quantity conversions. The format for the 'B' option is as follows.

Basic Format (comma delimited, one line per record - Option ‘B’)
- Invoice Number
- Invoice Date
- Debtor Code
- Sales Code
- Stock Code
- Stock Quantity (stock adjusted by this quantity)
- GST %
- GST Value
- Line Value
- Stock Location (optional – must be blank if not used)
- Block Text Line Description (stock code to stock location fields must be blank)
- Discount %
- Discount Value
- Entered Quantity (sales quantity if different from stock quantity)

### *E20003: Arrow Link - Download Debtor Master file notes (ASCII, comma delimited) 09/09/02*

Process 157012 was added to ArrowLink to allow Debtor Master file notes to be downloaded in ASCII, comma delimited format. The format of the download is as follows.

"NOTE_TYPE","NOTE_LINK",NOTE_LINE","TEXT_LINE","ARROW_KEY",STATUS_CODE, "NET_LINK_KEY"

### *E20004: ArrowLink - Progress Buyers ASCII Uploads (23/09/02)*

The upload of debtor and creditor master files and invoices was enhanced to delete the upload file after processing. [ARROWLNK]

### *E20005: ArrowLink - Update SAM Transactions from Debtors (11/10/02)*

ArrowLink has been enhanced to allow the posting of debtor transactions to the either the child or parent account of the debtor. The postings are controlled by the SAM parameters option whether to post transactions to the child or parent account. This caters for transactions that are posted to a parent account and subsequently altered. An extra index has been placed on the samtran data file to cater for this enhancement.

# Appendix A - Summary Enhancement List Version 4.75 to Version 4.80

## Cash Book

### *E47526: Enter Cash Receipts (25/06/02)*

The default line type was set to 'D', for a debtor line, when entering a cash receipt which is hot printed from the front counter debtor invoice entry.

### *E47564: Income/Expense Code Listing (04/10/02)*

The option to include income/expense codes from the creditors module, but exclude invoice or credit note lines which are posted to the job costing module was added to this report.

### *E47569: Print Cash Flow Report (10/10/02)*

The option to include future cash receipts was added to this report.

## Debtors

### *E47500: Print Debtor Sales Reports (14/05/02)*

The option to print a summary or detailed report was altered to include an option to print a detailed report which excludes invoice lines with zero values.

### *E47501: Debtors Dataview (14/05/02)*

The dataview lookup for debtors was altered to show the postcode of each debtor in brackets after the debtor name. This option was added to simplify the selection of debtors when many debtors have similar names.

### *E47509: Enter Debtor Invoices (23/05/02 - Visual Arrow)*

This program was altered to perform a credit or bad debtor check if the OKAY button was press immediately after selecting a debtor code.

### *E47511: Print Name and Address Labels (24/02/02 - Windows/Visual Arrow)*

A report selection option, which allows the user to nominate what font size labels are to be printed in, was added to this program. The default font size is the system default.

### *E47515: Print Debtor Names and Addresses (04/06/02)*

The option to print the debtors notes was added to this program.

### *E47517: Enter Journal Adjustments (06/06/02)*

The popup used to enter the foreign currency value of journals for foreign currency debtors, was altered to show the local currency value below the foreign currency value field. This change was made to help avoid the situation where the foreign currency value is entered in the line value field.

### *E47545: Invoice/Credit Note Inquiry (30/08/02 - Visual Arrow)*

A new inquiry program was added to the debtors inquiry drop down menu. It allows the display of invoices or credit notes based on the entry of all order part of the invoice number, customer order number or credit note number. A similar option was added to the creditors module.

### *E47547: Enter Credit Notes (30/08/02 - Visual Arrow)*

The ability to create a credit note from the lines of the invoice, to which the credit note is to be applied, was added to this program. The option is only available for open item debtors. The lines are copied after the credit note header details are saved.

### *E47560: Print Debtors Trial Balance (27/09/02)*

This report was altered to show the text ‘OverCL’ beside the name of debtors who have exceeded their credit limit.

### *E47563: Debtor Account Inquiry (03/10/02)*

The transaction drill down popup was altered to show the contact name field from the debtors invoice header. The same change was made to the debtors invoice number inquiry in Visual Arrow.

### *E47566: Special Price Inquiry (08/10/02 - Visual Arrow)*

The first field on each special price line was altered from ‘S’ to one of the following,

| | |
|---|---|
| N | if no stock is available for the stock item |
| S | if stock is available in any location for the stock item |
| L | if stock is available in the selected location |

Available stock is the stock on hand less the allocated stock.

### *E47571: Print Debtor Invoices (16/10/02 - Visual Arrow)*

When hot printing an invoice, the program stops at the START button prior to printing. The program was changed to allow the ESCAPE key to be pressed to bypass printing of the invoice.

### *E47595: Invoice/Credit Note Inquiry (10/12/02 - Visual Arrow)*

The customer order number column was altered to show the customer code in brackets after the customer order number. The drill down was also changed to show the customer code.

## *Stock*

### *E47514: Print Stock Sale and Receipt Labels (30/05/02)*

Both programs were altered to print one label for every unit of quantity in a batch number or serial number with quantity.

*E47525: Print Stock Sale and Receipt Labels (25/06/02)*

Both programs were altered to enable them to print to Quickforms or to print to the printer using a Forms Template.

*E47536: Maintain Stock Item Details (02/08/02)*

This program was altered to not allow the keep stock balances field to be changed to no if the stock item had stock balances or movements.

*E47543: Maintain Special Prices (13/08/02)*

The option to insert a line was added to all programs used to maintain special prices.

*E47544: Print Stock Sales Labels (21/08/02)*

The ability to print invoice details was added, for stock labels, which are printed for a range of invoice numbers.

*E47554: Print Stock Valuation Report (18/09/02)*

The selection option to include future balances was altered to include a new option to include only future creditor invoices, which have been converted from purchase order receipts entered in the current period.

*E47574: Print Stocktake Count Sheets (24/10/02)*

If the selection option to show balances is chosen, the report will now show the number and on hand quantity of all serial/batch/roll numbers with a balance.

*E47579: Stock Search Inquiry (13/11/02)*

This program was altered to perform a case insensitive search on the stock description field. This change makes the program match the string search in the Dataview stock code lookup.

*E47581: Close Period and Year (13/11/02)*

The report printed at the end of this program was altered to show a summary of movement costs across the page, a separate total for net sales and tax and the value of opening balance transactions at cost. The change was made to alter the perception that the columns across the page, in the old format, should add up.

*E47582: Stock Details Inquiry (15/11/02)*

The drill down for creditor invoice stock transactions, which are created from purchase order receipts, was altered to show the date the stock was received.

*E47594: Print Multi Location Stock Sales Report (10/12/02)*

This report was altered to ensure that the period to date totals for each stock item and stock category were printed on the same page as the year to date totals.

*E47598: Print Multi Location Transaction List (21/12/02)*

The format of the report was changed to show the reference number and detail field for each batch of stock transactions as a sub heading. Previously, the detail field did not print for stock transactions.

*E48002: Maintain Special Prices (01/01/03)*

The option to maintain special prices for selected customers was altered to allow a set of special prices to be copied from an existing customer to a new customer.

Both programs were altered to allow the entry of a starting stock category/stock code or customer type/customer code before any special price lines are displayed in the body of the screen.

*E48003: Creditors Special Pricing (01/01/03 - Visual Arrow)*

The ability to maintain special prices for creditors was added to the single and multi location stock modules. The facility is identical to the debtors' special pricing option, with the exception that the 'value discount' option is not available.

The special prices are accessed in the following programs - creditors invoice entry, creditors credit note entry, job costing creditors invoice entry, purchase order entry, purchase order receipt entry and supplier invoice entry.

*E48010: Enter Multi Location Stock Transfers (01/01/03)*

The ability to reverse an existing stock transfer was added to this program. When a stock adjustment is entered, the option to copy the adjustment from an existing is offered. If used, the stock location to which stock will be transferred is entered. The stock adjustment generated reverses stock from the stock location into which it was placed by the original stock transfer.

*E48012: Enter Stock Adjustments (01/01/03)*

This program was altered to use the actual cost of selected serial/batch/roll numbers, in stock adjustment lines, when the stock parameter to use the actual cost in cost of sales is set to yes.

This change matches a similar change made for stock adjustments generated by the stock take process.

## *Creditors*

*E47507: Print Transaction/Tax List (22/05/02)*

The option to print a report for the 'days' transactions was amended to print a breakup of the current and future components of the transactions listed for each transaction type.

*E47512: Print Creditors Transaction/Tax Listing (29/05/02)*

A summary of postings to the general ledger module by general ledger journal number was added to this report. It is shown at the end of the report.

The option to print current period purchase order receipts was altered to show all outstanding purchase orders with a receipt date up to the current creditors period end date. Previously, the program only showed purchase orders, which had been entered, in the current period.

*E47532: Process Automatic Payments (24/07/02)*

The ability to select for processing all creditors for a particular supplier type was added to this program. To access this field, the option for selected creditors should be chosen and the TAB key pressed in the first creditor field.

*E47538: Print Trial Balance (07/08/02)*

The option to ignore hold values was added to this program. If the option is selected, the trial balance is printed as if the hold values did not exist.

*E47549: Enter Invoices and Credit Notes (02/09/02)*

The ability to enter block text was added to both of these programs. The text is only shown when creditor invoices or credit notes are printed.

*E47555: Process Standing Journals (19/09/02)*

The detail field contents were altered to show the text 'StJ-', instead of 'StJnl-', if the length of the standing journal reference number where it was more than four characters long.

*E47557: Print Invoices and Credit Notes (20/09/02)*

This program was altered to include an option to print invoices or credit notes for a selected creditor.

*E47589: Alter Hold Values/Pay Dates (26/11/02)*

The ability to put part or all of a credit note on hold was added to the creditors module.

*E47604: Enter Creditor Invoices (15/01/03)*

When an invoice is entered, after tabbing through the creditor code field, this program warns if an invoice with the same number, for the same creditor has already been entered. The program was altered to perform this check if a creditor code is selected and the SAVE key pressed instead of the TAB key.

## General Ledger

*E47513: Print Transaction List (29/05/02)*

The section of the report, which prints a list of purchase orders updated to the general ledger in the current period, was altered to show a subtotal of the tax component of the purchase order total.

*E47520: Account Inquiries (07/06/02 - Visual Arrow)*

The ability to drill down to the source transactions, from other modules, for selected general ledger journals, was added to both inquiry programs. The option is accessed from the standard transaction drill down popup.

*E47533: Maintain Account Details (24/07/02)*

This program was altered to not allow an account to be deleted if it contains current or last year budgets or last year balances.

*E47537: Process Standing Journals (05/08/02)*

The ability to set user defaults was added to this program.

*E47572: Maintain G/L Budgets (17/10/02 - Visual Arrow)*

This program was changed to save the altered value in the field, which had the focus prior to the 'OK' button being clicked.

*E47573: Update Other Ledgers (23/10/02)*

The background option to split payroll transactions using cost centre wildcards was altered to include a new option to process all transactions except for tax and tax rebate transactions.

*E47605: Print Transaction List (21/01/03)*

The reporting for standing journals was altered to show details of the day in the month to generate the journal, the number if times to generate the journal and whether or not the journal is to be reversed at month end.

In addition, the ability to print standing journals, which are to be generated in a particular day in the month, was added. In the journal number to print field, entering '#dd' will print journals for the day 'dd'.

*E48008: Update Other Ledgers (01/01/03)*

When the receipt value, of a purchase order stock receipt which has been updated to general ledger, differs from the invoice value after the receipt is converted to an invoice, the program posts the difference to the stock on hand account. However, if there is no stock on hand for the stock item, because it has been sold before being receipted, the stock ledger and general ledger stock accounts will be out of sync.

The program was altered to post the difference, in such cases, to the cost of sales account in the general ledger.

## *Sales Orders*

*E47502: Outstanding Orders Report (16/05/02 - Visual Arrow)*

A new report was added to this module. It shows a list of orders for selected customers and customer order numbers.

*E47540: Sales Order Inquiries (09/08/02)*

The customers order number comparison was altered to perform an uppercase check on the entered code and the codes in the sales order headers.

*E47550: Enter Sales Orders (09/09/02)*

If the delivery date in an existing sales order is changed, the program will now offer the the option of changing the delivery date in all sales order lines with the same previous delivery date.

*E47561: Sales Order Inquiries (30/09/02)*

All three sales order inquiry programs were altered to display any order lines found when a full or part customer order number is entered. The status of the orders selected is ignored.

*E47562: Print Order Values Report (01/10/02)*

This report was altered to show the customer code in brackets beside the customer name, for each order printed.

*E47570: Maintain Delivery Addresses (14/10/02 - Visual Arrow)*

An option was added to this program, to update the changed delivery address into incomplete sales orders, which used the address code of the delivery address altered.

*E47583: Enter Shipping Details (19/11/02)*

A new background option was added to allow the default hot key option to be set to a delivery docket, rather than an invoice. The new options also set the default option in the sales order entry program to packing slip.

*E47585: Enter Shipping Details (22/11/02)*

A new background option was added to the alter orders during shipping parameter, which offers the option, but sets the default to ‘CANCEL’ rather than ‘OK’. The new option is ‘default to no’.

*E47592: Enter Shipping Details (06/12/02)*

This program was altered to not allow the delivery date to be altered to a date, which is earlier than the order date. This makes the program consistent with the operation of the sales order entry program.

*E47593: Sales Order Inquiries (09/12/02)*

The drill down screens, were altered to show the delivery date from the sales order header for sales orders flagged shipped, but not yet invoiced. This is the date, which will be inserted in the invoiced sales order lines.

*E47601: Enter Sales Orders (15/01/03)*

This program was altered to not allow the entry of a backorder quantity if the order quantity is zero or less than zero. The entry of a negative order quantity is still possible.

*E47602: Automatic Backorder Allocation (15/01/03)*

If the background option to place sales orders on hold if the customer's credit limit has been exceeded was set, the program will perform a credit limit check on any sales orders selected for processing and bypass those where the credit limit has been exceeded.

Bypassed orders are not placed on hold, as this is a function of the sales order entry.

## *Job Costing*

*E47522: Print Job Trail Balance (19/06/02 - Visual Arrow)*

This report was altered to include an option to print the report in customer code or customer alpha sequence. The report detail option was amended to include an option to print a total for each job only. The options are now summary (one total per job), detailed (one total per cost centre) and detailed (show all transactions).

*E47523: Clear Period and Year (19/06/02)*

This summary printed by this program was altered to show a total of the work in progress value of all purchase order receipts received in the current period.

*E47529: Clear Period and Year (15/07/02)*

This program was changed to leave the internal flag, which indicates that all transactions are to be deleted, permanently set to delete transactions every time the period end is run. Previously, the program reset the flag each time the period end is run.

*E47541: Print Margins/Variances Report (13/08/02)*

The 'jobs completed this period' selection option was altered, for sites, which use the general ledger module, to use the completion date as the basis of selecting jobs for printing. For sites, which do not use the general ledger, the old method of checking the deletion flag remains.

*E47542: Print Job Trial Balance (13/08/02 - Visual Arrow)*

For overpaid open item debtor and creditor invoices, the program now shows the last invoice line as a minus value which matches the overpayment amount.

*E47551: Setup Stock Transfer Notes (12/09/02 - Visual Arrow)*

The ability to access this screen was added for sites which have job costing, but not the multi location stock module.

*E47565: Maintain Staff/Activity Rates (07/10/02 - Visual Arrow)*

The ability to copy a set of activity rates from an existing staff member was added to this program.

*E47586: Enter Job Estimates, Supplier Invoices and Stock Transfers (25/11/02)*

A new background option was added to the job cost parameters, it is 'Use Stock Special Pricing - Markup %'. If the new background option is set, the three entry programs, listed above, will use the job markup percentage to calculate the charge value from the cost value for each line.

The ability to enter the job markup percentage was added to the maintain job details program. Previously, it was entered in the job estimate entry.

*E47587: Purge Job Master File Details (25/11/02)*

The ability to purge all completed jobs with a completion date prior to a date selected was added to the utilities functions.

*E47588: Print Job Ledger (25/11/02)*

A new selection option was added to this report. It includes the ability to print bodylines with transaction type and reference number details or alternatively with the unit cost/charge rate, calculated by dividing the extended value by the quantity.

*E47590: Process Automatic Invoices (29/11/02)*

The selling price, for invoice lines created individually from job transactions, was calculated by dividing the invoice value by the quantity and rounding it to the number of decimals stored in the price/cost field.

The program was altered, for staff timesheet lines, to round to two decimal positions, because this is the number of decimals held for the cost and charge rates.

*E47599: Print Job Ledger (21/12/02)*

The job total line, of this report, was altered to show the total of all quantity fields and the total of the quantity fields of staff activity lines.

## *Payroll*

*E47503: Eligible Termination Payments (16/05/02)*

A number of changes were made to the procedure to print eligible termination payments. The group certificate box codes 'E1', 'E2', 'E3' and 'E4' were removed as they are only used for superannuation payers. Few, if any, users of Arrow will ever need this option.

The options were removed to simplify the process, but if they are needed, the program to 'Maintain ETP Details' has been retained.

The 'Process Employee Status' program was altered to allow the ETP death benefit indicator to be entered when an employee is terminated by the entry of a termination date.

ETP payments must be entered in the 'Enter Variable Pays' program. The 'Enter Standard Pays' program was altered to not allow the entry of ETP payment types. The 'Enter Variable Pays' program did not set the internal indicator which creates the ETP records for future payrolls.

The ‘Close Period and Year’ program was altered to create the ETP record when future ETP payments become current.

The payment summary formats for Eligible Termination Payments, No ABN Supplied, Labour Hire and Voluntary Agreements were altered to print two sheets per copy. The first is the ‘Payee’s Tax Return Copy’ and the second the ‘Payee’s Personal Record Copy’.

The creditors program to print payment summaries was also altered to print two shhets per copy. Again, the first is the ‘Payee’s Tax Return Copy’ and the second the ‘Payee’s Personal Record Copy’.

### *E47519: Print Pay Advices (07/06/02 - Visual Arrow)*

The ability to email pay advices was added to this program.

### *E47553: Print Transaction List (18/09/02)*

The option to print transaction details for a selected employee type was added to this report.

### *E47556: Process Employee Payroll (20/09/02)*

When reversing an existing payroll, the program will now print a warning, in the report summary, if cash book cheques and EFT payments, created and since processed, have not been reversed.

### *E47559: Print Transaction List (26/09/02)*

The payment line format of the option to print a single or range of payment types, was altered to show the quantity field instead of the bank code field.

### *E47597: Maintain Employee Details (21/12/02)*

This program was altered to not allow the pay by method to be changed if there is a variable pay for the selected employee. Variable pays inherit the pay by method from the master file record and need the related payment details to be available.

### E48001: Maintain Payment Types (01/01/03)

A new calculation type was added. It is ‘W’ for special payment type accumulation using wildcards. This calculation type works in the same fashion as the type ‘S’ for specials calculation type, but it treats a ‘?’ in the list of special payment types as a wildcard.

### *E48006: Print PAYG Summaries (01/01/03 - Visual Arrow)*

If a site uses the Quickforms module, the program will now offer the option of printing all PAYG summary forms through Quickforms. The print option will print all forms as they were printed in prior years.

The job names of the Quickforms data files created are as follows,

| | |
|---|---|
| ^JOB PPAY_SINB | Individual Non Business (Plain and Standard) |
| ^JOB PPAY_LABS | Labour Hire |
| ^JOB PPAY_VOLS | Voluntary Agreements |
| ^JOB PPAY_NABN | No ABN Supplied |
| ^JOB PPAY_ETPS | Eligible Termination Payments |

Sites without Quickforms will continue to have the laser, view and print options available. Please note the templates have not been included at this stage. Further updates will become available in April 2003.

*E48007: Print PAYG Summaries (01/01/03)*

The last page printed each time this program is run, is a summary page, which shows the totals, box by box, of all summaries printed.

## *Purchase Orders*

*E47505: Order Inquiry by Supplier (20/05/02)*

The transaction drill down, for this program, was altered to show the supplier stock code, if present, in brackets beside the stock item stock code.

*E47508: Enter/Confirm Receipts (22/05/02)*

This program was altered to issue a warning when the quantity, in an existing purchase order receipt stock line, is set to zero. Lines such as this should be deleted, so that the line can be generated again when the next purchase order receipt is entered.

*E47516: Enter Purchase Orders (04/06/02)*

The section at the bottom of the purchase order lines screen, which shows details of selected stock items, was altered to show the supplier unit of measure beside the stock on hand quantity and the stock holding unit of measure beside the stock on order quantity. In sites, which use conversion quantities, the unit of measure descriptions now matches the quantities shown.

*E47531: Enter/Confirm Receipts (22/07/02)*

This program was altered to allow the entry and maintenance of a stock receipt date for each receipt entered. Previously, the program used the current system date.

*E47534: Enter/Confirm Receipts and Enter Supplier Invoices (24/07/02)*

If the debtors background option to enter the cost for each invoice line is set to yes, these programs will now not update landed cost values to stock items which have an average cost value of zero.

*E47548: Process Bulk Delivery Date Update (30/08/02 - Visual Arrow)*

A new program was created to allow a selected delivery date, in a selected group of purchase orders, to be changed to a new date. A range or selected orders may be chosen.

*E48000: Bulk Landed Cost Allocation (01/01/03 - Visual Arrow)*

The ability to allocate landed costs against multiple purchase orders, purchase order stock receipts or supplier invoices was added to the purchase order module.

When a landed cost income/expense or general ledger code line is entered, the landed cost bulk allocation screen will appear. This screen will allow an unlimited number of allocation lines to be entered.

If a ‘P’ is entered in the line type field, a purchase order number may be entered. The program will allocate the landed cost to all lines in the purchase order with receipted or invoiced stock. This option works in similar fashion to the current landed cost allocation process, with the exception that multiple purchase orders may be selected.

If an ‘R’ is entered in the line type field, a stock receipt number may be entered. The program will only allocate landed costs to those purchase order lines, which are linked to a stock line in the selected stock receipt. The allocation process uses only the quantities and values from the stock receipt lines.

If an ‘I’ is entered in the line type field, a supplier invoice number may be entered. The program will only allocate landed costs to those purchase order lines, which are linked to a stock line in the selected supplier invoice. The allocation process uses only the quantities and values from the supplier invoice lines.

When the bulk allocation screen is exited, the program will remove the initial landed cost line and generate one line for each line entered in the bulk allocation screen. The value of each generated line will be the value allocated to the selected purchase order, stock receipt or supplier invoice.

Allocated values, which cannot be allocated to a purchase order line, are totaled and written as a single expense code line. This may happen if a stock item, which is allocated a value, has a stock on hand balance of zero. In this circumstance, there is no point adding the allocated value to the average cost of the stock item.

When the system returns to the stock receipt or supplier invoice entry, which called the bulk allocation screen, the lines generated will be displayed. For each stock receipt or supplier invoice line, a purchase order line is also generated. The description field, of this purchase order line, holds the details of the transactions selected in the bulk allocation screen.

The creditors transaction listing, for stock receipts and supplier invoices will show the description field below each allocation line, in the detailed version of the report.

As with the existing landed cost allocation process, it is not possible to allocated landed cost purchase order receipts across purchase orders which have been invoiced without being first receipted and converted to a supplier invoice. Similarly, it is not possible to allocate landed cost supplier invoices across purchase orders, which have been only receipted.

If such purchase orders are selected in a type ‘P’ line, a warning will be given. If such purchase orders are part of the lines in a selected stock receipt or supplier invoice, they will be ignored.

When entering stock receipts, it is possible to choose to allocate landed costs to a supplier invoice, if the supplier invoice selected was created from a stock receipt. The bulk allocation program will process the lines in the supplier invoice as if they were stock receipt lines.

If the value of a landed cost allocation is to be deleted, one allocation line in the stock receipt or supplier invoice entry should be tabbed through, in order to access the bulk allocation screen. The lines should then be deleted one by one.

If the value of a landed cost allocation is to be changed, all lines should be deleted via the bulk allocation screen and the line re entered with the new value.

Alternatively, the difference between the initial value and new value can be added to one of the existing allocation lines. Upon exiting from the bulk allocation screen, program will recalculate and regenerate the allocation lines, using the new value.

When entering a new stock receipt or supplier invoice, a set of allocations to be used for all lines, may be entered in the header by clicking on the 'NOTES' button or pressing the 'CTRL+TAB' keys. The lines entered will default to the bulk allocation screen for each landed cost line entered in the document.

When entering a stock receipt or supplier invoice for purchase order stock lines which also have landed costs, the stock lines should always be entered before the landed cost lines.

*E48011: Enter/Confirm Receipts and Enter Supplier Invoices (04/02/02)*

If a serial/batch/roll number is entered for a receipt or invoice and there is existing stock on hand for the number, in the selected stock location, the program will default the expiry date, bin location, production batch number and description from the existing entry, for those of the above fields which are to be entered by the operator.

## Bill of Materials

*E47524: Re-cost Bills of Material (20/06/02)*

For each bill stock item processed, the program will update the cost, in the stock location master file record, for each stock location where the cost matches the old cost from the stock master file. This step is only performed in a multi location stock system when the option to select a stock location for re-costing is left blank.

*E47600: Generate Production Orders (07/01/03)*

The option to generate production orders from sales orders was altered to use the earliest delivery date of all sales orders, which are consolidated onto a single production order. Previously, the current system date was used.

## Fixed Assets

*E47539: Print Depreciation Schedule (09/08/02)*

The ability to selected 'year current' assets was added to the selection options for this report. This option will select current assets and asset, which were sold in the current year.

*E47578: Calculate Depreciation (12/11/02)*

This program was altered to print a warning, when an asset with no purchase or depreciated to dates was found to have book and tax values which should be depreciated.

## Front Counter

*E47580: Cash Receipt Entry (13/11/02)*

This program will now show a warning message if a cash-out amount is to be paid when an EFT payment exceeds the amount of the invoice created.

*E47591: Cash Receipt Entry (03/12/02)*

The fast invoice entry option, when used in conjunction with debtor and bank account codes which match the logged in user code, was altered to default the account type as a cash debtor and the bypass the entry of the bank code if the defaulted code was the user code.

*E47596: Front Counter Forty Column Invoice (21/12/02)*

A set up option to print quantities of one was added to the program.

*E47603: Cash Receipt Entry (15/01/03)*

This program was altered to not allow the user to escape from if the sale is a cash sale. This change is designed to force the receipt value to be entered.

## *System/Other*

*E47504: Main Menu (17/05/02 - Visual Arrow)*

In a multi company environment, the main menu program will now record the code of the company logged into, in the first session on any workstation. The second and subsequent sessions will automatically access the same company as that selected in the first session. If another company is selected, the program will ask for a new user login.

*E47506: Data Transfer (21/05/02)*

The entry of the input and output subdirectories was altered to allow the entry of relative subdirectory names. Entries such as '.' or '.\arrow' will now be accepted. The program was also altered to not allow the entry of a blank input subdirectory.

*E47510: Maintain Email Addresses (2/05/02 - Visual Arrow)*

The top part of the screen was altered to allow alpha code Dataview access to the debtors and creditors master files. This change allows a user to select the debtor or creditor at which to start displaying email addresses, thus making maintenance tasks easier.

*E47518: Upload Arrow Master Files (06/06/02 - Visual Arrow)*

The ability to upload a text file of email addresses was added to this program. The format of the input text file may be found in the 'ArrowKit.doc' document.

*E47521: Dataview (12/06/02 - Visual Arrow)*

The Dataview lookup for master files and codes was altered to include big buttons to access the maintenance and inquiry functions for each type of data entered. The buttons appear on the bottom of the screen with the 'SELECT', 'FORWARD', 'BACKWARD' and 'CANCEL' buttons.

### *E47527: Upload Production Orders (26/06/02)*

A new program was added to enable a text file of production order details to be loaded into the bill of materials module. The available formats may be found in ‘Arrowkit.doc’.

### *E47528: Rebuild Stock Location Master File (27/06/02)*

This program was altered to allow a range of stock items to be selected for rebuilding.

### *E47530: Multi Company Selection (18/07/02 - Visual Arrow)*

The ability to type in the first character of the company name, in order to select the company, was added to the multi company selection list. Once a name is selected it is highlighted. The ENTER key must be pressed to select the company.

### *E47535: Alter Arrow Codes (26/07/02)*

The ability to perform a bulk update of codes was added to these programs as selection options.

### *E47552: Main Menu - Setup System (12/09/02 - Visual Arrow)*

The option to show master file notes only in the transaction entry programs was added to the system. All Visual Arrow programs will need to be loaded to activate this option.

### *E47567: Print BAS Report (08/10/02)*

In the GST system, creditors with a sales tax code of ‘I’ for import, are required to pay GST on imported stock which is subject to GST when sold. From a number of queries recently received, it appears that this rule may have changed for some suppliers.

As a result, the following General Process as been added,

```
[GENERAL_PROCESS]

Process:  First:  80
```

For creditors who do not pay GST on imported items, which are normally subject to GST and who have a sales tax type of 'I' for import, the presence of '{XMPT}' in the contact name field indicates that any invoice and credit note values are to be included in the 'G14' box (acquisitions with no GST in the price) on the Business Activity Statement.

### *E47568: Maintain Block Text (10/10/02 - Visual Arrow)*

This program was altered to only save block text notes when a change was made to them. Previously, the old text was deleted and the displayed text rewritten to the data files.

### *E47576: Calculator (28/10/02 - Visual Arrow)*

The calculator was altered to appear in the top right hand corner of the Visual Arrow program panel. This change was made to stop it obscuring the data entry screens.

### *E47577: Block Text Entry (01/11/02 - Visual Arrow)*

The font size used, when the courier option is chosen from the 'Setup-Reports-Block Text Font' drop down field, was altered to a size which allowed sixty characters to be entered in a line before the line word wrapped. This change means that block text is more likely to be redisplayed in the same format it was entered.

### *E47584: Print BAS Report (19/11/02)*

If the PAYG boxes were being accumulated from the cash book module and a monthly date range is entered, the program will now only accumulate transactions which fit into the monthly date range.

### *E48004: Quickforms Reporting (01/01/03 - Visual Arrow)*

The printing of most forms with Quickforms output was altered to match the operation of the debtors' statement and creditors remittance prints, when the unprinted or range selection options are chosen. The one exception is when the range selection option is chosen and the 'from' and 'to' range fields are the same.

If the option to print forms or faxes is selected, the program will bypass any debtors or creditors with an email address specifically for the 'customer or creditor/module/form type'.

If the option to email is selected, the program will bypass any debtors or creditors which have no email address for the 'customer or creditor', the 'customer or creditor/module' or the 'customer or creditor/module/form type'.

With these changes, users may print forms for all debtors or creditors who are to receive a faxed or printed copy in one run and all debtors or creditors who are to receive an email copy in a second run.

The debtors' statements and creditor remittance print programs only incorporate a range option. The new procedure works either when one of the from and to range selections are blank or when the from and to range selections differ.

### *E48005: All Modules (01/01/03 - Visual Arrow)*

All modules were altered to only show the view and print menu options when any period ends which relate to each module are being processed.

The related period ends for each module are as follows,

Cash Book - Cash Book, Creditors and Debtors
Debtors - Debtors, Cash Book, Stock and Job Costing
Stock - Stock, Debtors, Creditors and Job Costing
Creditors - Creditors, Cash Book, Stock and Job Costing
General Ledger - General Ledger
Sales Orders - Debtors, Stock and Job Costing
Purchase Orders - Creditors, Stock and Job Costing
Job Costing - Job Costing, Debtors, Creditors and Stock
Bill of Materials - Debtors, Stock and Job Costing
Payroll - Payroll and Job Costing
Fixed Assets - Fixed Assets
Front Counter - Cash Book, Debtors and Stock

Should a period end not run to completion, running the ‘User Recovery and Verification’ program may clear the flags, which are set when it is started. This program has been added to the ‘Utilities-Print’ menu.

### *E48009: Print System Setup Parameters (01/01/03 - Visual Arrow)*

This program was altered to print details of the set up parameters for the ArrowLink, ArrowShop and ArrowSAM modules, if they are in use [UTLMENU].